**JAMES C. WALTERS QUALITY CHAPTER AWARD  
Application**

Chapter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The James C. Walters Quality Chapter Award is designed to recognize chapters for achieving overall excellence by providing a quality program to its members and by fulfilling its responsibilities to the national organization. This award was established in 2012 by student delegates to Sigma Gamma Epsilon’s 42nd national convention and has been an annual award of the Society since that time. The delegates to the 46th national convention (2022) named this award in honor of Dr. James C. Walters, a former National President and long-serving National Secretary-Treasurer and chapter advisor. Any chapter that meets all the requirements listed below is eligible for this annual award and there is no limit on the number of times a chapter may receive the award.

**Requirements for the James C. Walters Quality Chapter Award:**

□  Elected a President, Vice President, Secretary, and Treasurer for the academic year and submitted the **Officer Form** online by **November 1st**.

□  Chapter Advisor is a member of SGE (either from her/his student days or later became an Associate member).

□  Conducted a **fall initiation** and submitted the completed **Member Form** online by November 1st. Fees were submitted online or postmarked by **November 1st** to the national office. The form should list both the new members initiated that semester and the returning active members who joined SGE and paid their lifetime fee during a previous academic year.

□  Submitted an online application for a W.A. Tarr Award by April 1st.

□  Completed one or more service projects during the academic year (August 15th-May 15th) resulting in a minimum average of 2 volunteer hours per member (based on the chapter’s total number of active members, new and returning, reported on the fall Member Form). A **Service Project Form** must be completed for each project and submitted to [*admin@SGEearth.org*](mailto:even@sigmagammaepsilon.com) by **May 31st**. Chapter-fundraising activities do NOT qualify as a service project.

Qualifying chapters will receive a certificate and a monetary award the following fall in addition to being recognized in *The Compass* and on the Sigma Gamma Epsilon website. The certificate and monetary award can be **requested** for presentation in the spring if all requirements are met early.

**Our chapter met all the above criteria and qualifies for the James C. Walters Quality Chapter Award.**

Faculty Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chapter President Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit completed form with signatures by **May 31st** to:

Lee Potter, Associate Director

Sigma Gamma Epsilon

P.O. Box 324

Cedar Falls, IA 50613